

WINTER AND SPRING 2024 GRADUATE REGISTRATION



Winter and Spring 2024 courses are posted online and in Workday!
Your registration appointment times are also posted in Workday!



Monday, November 6th - Graduating Students
Tuesday, November 7th - Continuing & New Students

GRADUATING STUDENTS: APPLY FOR PROGRAM COMPLETION BY OCT 29TH IF YOU HAVEN'T ALREADY

The expected completion date to in Workday enter is **May 2024** . Click [here](#) for directions.



HOW TO FIND AND VIEW COURSE OFFERINGS IN WORKDAY:

- Log into Workday
- Select Academics widget app
- Under Planning & Registration section, select 'Bentley Find Course Sections'
- Enter Academic Period (Spring 2024)
- Select Academic Level' and click "ok"

Graduate students can only register for a **MAX of 4 courses per semester at their registration time**. If you need to register for a 5th course, please contact ga_gradvising@bentley.edu for approval on or after Wednesday, November 9th.

[CLICK HERE FOR ADDITIONAL REGISTRATION INFORMATION INCLUDING A REGISTRATION, CHECKLIST, THE BILLING SCHEDULE AND MORE LOCATED ON OUR REGISTRATION HUB!](#)

waitlists

If you are offered a seat in a waitlisted course, you will receive a notification on your workday inbox.

- Choose one of the following:
 - **Submit**- Accept the waitlist offer and automatically register for the course.
 - **Drop**- Remove yourself from the waitlist.
 - **Deny**- Skip the seat offer, but stay on the waitlist.

Important:

- Students have 48 hours to respond to the waitlist offer in workday.
- If you have any holds on your account, you will not receive a waitlist seat offer notification.
- You must meet the pre-reqs of the waitlisted course to receive the waitlist offer.
- Waitlisted students are reviewed based on priority and seat availability. Only those with particular concerns or compelling reasons to seek priority for a seat offer are to email ga_gradvising@bentley.edu

Questions or Concerns?

REGISTRAR'S OFFICE
registrar@bentley.edu
781-891-2177

GRADUATE ACADEMIC ADVISING
ga_gradvising@bentley.edu
781-891-2348